
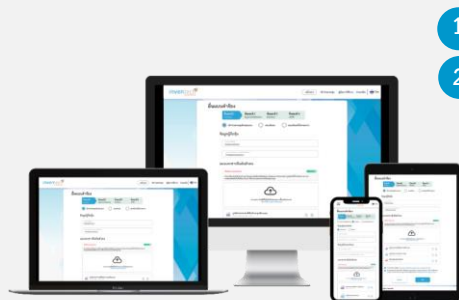


## Guidelines for attending of Electronic Meeting by Inventech Connect

Shareholders and proxies who wish to attend the meeting can proceed with the following procedure for submitting the request form to attend the meeting via electronic media:

### Requesting a Username and Password via the e-Request System

1. Shareholders must submit a request to attend the meeting by Electronic Means via Web Browser at <https://app.inventech.co.th/MINT232610R/#/homepage> or scan QR Code  and follow the steps as shown below:



**\*\* Merge user accounts, please using the same email and phone number \*\***

- 1 Click link URL or scan QR Code
- 2 Select a type to submit a request form and proceed with the following 4 steps:
  - Step 1 Fill in the information shown on the registration page
  - Step 2 Fill in the information for verification
  - Step 3 Verify via OTP
  - Step 4 Transaction completed, the system will display information again to verify the exactitude of the information
- 3 Notifying message will be sent to the specified e-mail to inform Username & Password and meeting details

2. Shareholders who would like to attend the Meeting through the Electronic Means either in person or by proxies who is not the provided independent directors, please note that the electronic registration to request Username & Password will be available from 10 April 2023 at 8:30 a.m. and shall be closed on 21 April 2023 until the meeting is adjourned.


3. The electronic conference system will be available on 21 April 2023 at 11:00 a.m. (2 hours before the opening of the meeting). Shareholders or proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.

### Granted Proxy to the Company's Director

For Shareholders who authorize one of the Company's Directors to attend and vote on his/her behalf, please submit the proxy form together with required documents to the Company by registered mail to the following address. Such proxy form and required documents shall be delivered to the Company by 20 April 2023 at 5.00 p.m.

Minor International Public Company Limited  
Corporate Secretary Department  
88 The Parq Building, 12<sup>th</sup> Fl. Ratchadaphisek Road,  
Klongtoey Subdistrict, Klongtoey District, Bangkok 10110

### If you have any problems with the software, please contact Inventech Call Center

 02-931-9134

 @inventechconnect

 The system available during 10 April 2023 – 21 April 2023 at 08.30 a.m. – 05.30 p.m.  
**(Specifically excludes holidays and public holidays)**




Report a problem  
@inventechconnect

## Installation Guide for Webex Meetings


For using a PC or laptop, the application installation is not required. For using a mobile, the installation steps are as follows:

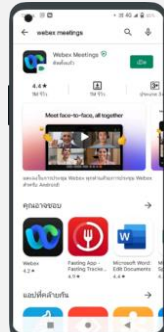
### For IOS Operating System

- 1 Go to Application **App Store** 
- 2 Search **Webex Meetings**
- 3 Click **"GET"** to install application
- 4 Please **wait** until the downloading is completed
- 5 **Finish**  
The application has been installed. Icon **"Webex Meetings"** will appear on your device.



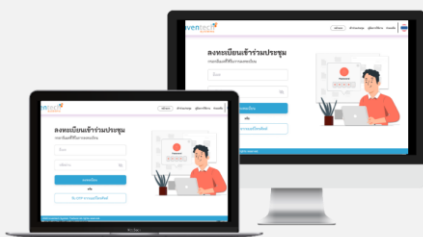
### For Android Operating System

- 1 Go to Application **Play Store** 
- 2 Search **Webex Meetings**
- 3 Click **"INSTALL"** to install application
- 4 Please **wait** until the downloading is completed
- 5 **Finish**  
The application has been installed. Icon **"Webex Meetings"** will appear on your device.



## Registering to attend the meeting (e-Register)

- 1 Click the registration link URL from the email to join the meeting
- 2 Fill in the Username and Password from your email or request an OTP to login
- 3 Click "Register", the system is then registered and counted as a quorum
- 4 Then click "Join Attendance" button
- 5 Click "Watch Meeting" button



- 6 Click "Open Webex" button
- 7 Using PC/Laptop: Please fill in the details to register for live broadcast via Webex Meetings Application as follows:
  - 7.1 Fill in the email address in the Email Address field to match the email address you submitted the application form
  - 7.2 Click "Next" button
- 8 Click "Join" button to attend the meeting

- 7 Using Mobile/Tablet: Please fill in the details to register for live broadcast via the Webex Meetings Application as follows:

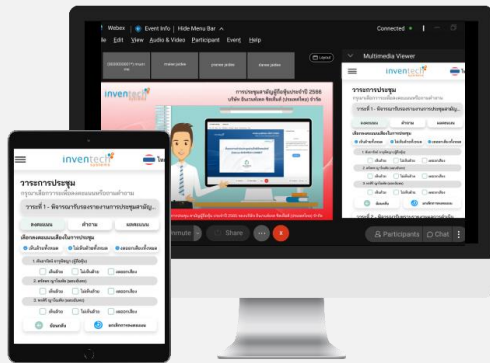
- 7.1 Fill in the email address in the Email Address field to match the email address you submitted the application form
- 7.2 Click "OK" button
- 7.3 Click "Allow" to accept the application to access the microphone
- 8 Click "Join" button to attend the meeting





## Voting Guide (e-Voting)

### For PC/Laptop

- 1 Click "Continue" on "Multimedia Viewer" menu
- 2 Fill in Username and Password from email or request OTP to login
- 3 Click "Login" button
- 4 Click "Join Attendance" button
- 5 Choose the agenda on which you want to vote.
- 6 Click "Vote" button
- 7 Choose voting choice as you desire
- 8 The system will display the latest voting status

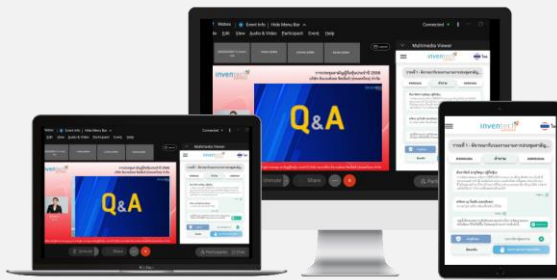


### For Mobile/Tablet

- 1 Click on menu "Participants" or  symbol
- 2 Click on menu "Chat" and choose message from Inventech Connect (Android) or click on "Chat" or  Symbol (iOS)
- 3 Shareholder can click link in the chat message
- 4 Then click "Continue" button
- 5 Fill in Username and Password from email or request OTP to login
- 6 Click "Login" button
- 7 Then click "Join Attendance" button
- 8 Choose the agenda on which you want to vote
- 9 Click "Vote" button
- 10 Choose voting choice as you desire
- 11 The system will display the latest voting status

To cancel the latest vote, please press the button "Cancel latest vote" (This means that if the "Cancel latest vote" option is selected or nothing is selected, the system will consider the votes as "Approve".) Shareholders can change the voting until the voting system is closed for that agenda item.

## To ask questions via Inventech Connect



- Select agenda that you want to ask
- Click “Question” button
- 1 Ask a question
  - Type the question then click “Send”
- 2 Ask the question via video
  - Click “Conference”
  - Click “OK” to confirm your queue
  - Please wait for the signal from the officer to guide you to ask questions, then you can open the microphone and camera.

## Installation Guide for Webex Meetings and How to use Inventech Connect



User Manual e-Request



User Manual e-Vote

**Note:** Operation of the electronic conferencing system and Inventech Connect systems is rely on internet system of shareholder or proxy including capacity of equipment and/or program applying on the equipment. Recommended equipment and/or program for best performance are as follows:

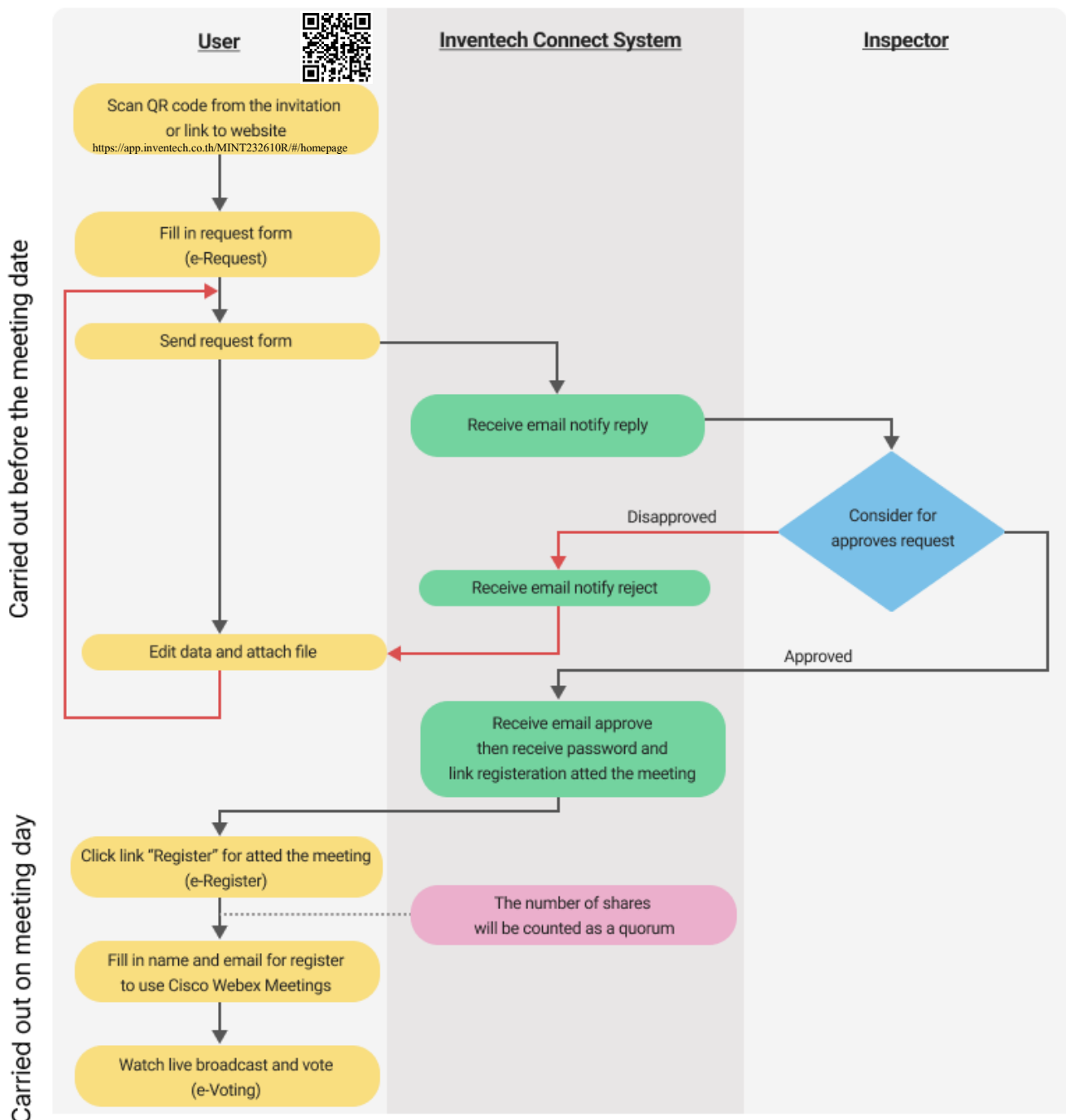
1. Internet speed requirements
  - High-Definition Video: Internet speed at 2.5 Mbps (Recommended)
  - High Quality Video: Internet speed at 1.0 Mbps
  - Standard Quality Video: Internet speed at 0.5 Mbps
2. Equipment requirements
  - IOS or Android OS on Smartphone/Tablet
  - Windows or Mac OS on PC/Laptop
3. Internet Browser: Chrome (Recommended) or Firefox or Safari

**\*\* The system does not support Internet Explorer**

You can check the supported device versions at <https://help.webex.com/en-us/article/nki3xrq/Webex-Meetings-Suite-System-Requirements> or scan the QR Code



Flowchart for attending an Electronic Meeting (e-Meeting)



**Condition of use**

**In case Merge account/change account**

In case filing request multiple by using the same email and phone number, the systems will merge account or in case user has more than 1 account , you can click on "Change account" and the previous account will still count the base in the meeting.

**In case Exit the meeting**

Attendees can click on "Register for exit the quorum", the systems will be number of your shares out from the meeting base.